

LINDSEY DECATREL

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EDUCATION

Fashion Institute of Technology

2018-2022

BFA in Interior Design with a Minor in History of Art

WORK EXPERIENCE

Fox-Nahem Associates

Flatiron, New York

Junior Interior Designer

June 2022 - Present

- Working in tandem with a team on residential projects in New York, Aspen and Miami through to installations.
- Recording progress on project site meetings regularly, following up with contactors throughout the project.
- Bespoke FFE sourcing and purchasing and working with vendor representatives and global artisans while maintaining project timelines.
- Producing 3D renderings, floor plans, elevations and diagrams to communicate design intent.
- Tracking FFE and managing logistics across projects including shipping furniture worldwide and ensuring smooth and timely deliveries.
- Taking meeting minutes during all client meetings.

Intern

August 2019 - August 2021

- Assisted the design team in producing digital media for client presentations including 3D models, renderings and design intent diagrams.
- Purchased approved FF&E, and maintained project schedules in accordance with these selections
- Maintained office material library through sourcing new innovative and bespoke fabrics and finishes, and recycling discontinued products.

Post Company

Brooklyn, New York

Intern

June 2021 - December 2022

- Primarily remotely, I assisted the team of architects and designers with various tasks across hospitality projects managing materials, building 3D models and helping develop architectural drawings, while establishing great vendor and team relationships.

SKILLS

Hard Skills:

Sketchup, Lumion Pro, AutoCAD, Adobe Creative Suite, Microsoft Office, Hand Sketching, G Suite, DesignSpec, Developing Skills in Revit + Rhino,

Soft Skills:

Solution Oriented, Team Player, Committed to Learning, Active Communicator, Positive, Organized

AWARDS

Metropolis Future 100

In 2022 I was featured in the March/April issue of Metropolis Magazine as one of 100 top graduating architecture and interior design students from the class of 2022.